CATAMOUNT
RANCH & CLUB

Job title: **Outside Service Attendant**   **Number of openings:** Several

Location: Golf Shop   **Duration of job: Summer season**

Starting date: May   Days worked: 3-5 days as available

Weekend work: As scheduled   **Supervisor:** Head Golf Professional

Hourly Rate: $17-$20/hr. **+ tips**

Benefits – Holiday Bonus, 401k plan, Educational Scholarship, Dining and Retail discounts, and use of Golf and Lake amenities.

Detailed job description, including responsibilities, work performed, tools or equipment used, etc.:

- Create a positive experience by assisting members and guests with outside services
- Provides sincere and courteous service to all players with items such as valet, bag handling and club cleaning
- Brings carts to the staging area and prepares golf carts for play
- Unloads clubs from vehicles at the bag drop/valet stand and loads onto carts
- Cleans golfer's clubs upon completion of play
- Removes bags from carts and return to Bag Storage or assists with returning bags to golfer's vehicle
- Clean out and wash carts before returning to the cart barn
- Maintains cart staging area, cart barn, cart wash and valet/bag drop areas throughout the day
- Perform individual and complete spike replacement services for members and guests
- Assist in maintaining the locker rooms and shoe room
- Provide direction and information regarding property's facilities
- Maintains practice range: stocking range with practice balls, bag stands, ball pyramids, and maintains ball inventory over the course of the day
- Potential parkng of member & guest cars and retrieve upon completion of play

Minimum skills, experience, education, and ability required for this job:

- Golf knowledge helpful
- Must be always courteous

Physical Requirements:

- Position demands good physical health and will be required to lift, carry, walk, sit, push, pull and work a flexible schedule
- Must be able to move continuously during work hours and able to lift and/or carry 50 pounds
- Must be able to stand in 1–2-hour increments throughout the day

Miscellaneous information:

- This is a non-exempt position